

## Cobb County Required Inspections

**Required inspections must be requested prior to concealment of work. Concealment of work without required inspections will result in the inspection being rejected. Rejected inspections for code violations are subject to an administrative fee of \$50 per occurrence. (This fee is subject to change without notice.)**

1. **Temporary Power Poles** require inspection by the electrical section prior to Cobb County approval being provided to the applicable power company for connection.
2. **Footings/Foundations** Inspections must be requested and approved prior to pouring concrete. A concrete encased electrode must be placed in the footing to meet or exceed NEC Article 250.50(A)(3). The building inspector will check for the electrode during the footing inspection.  
\* Note \* at this inspection the possible encroachment of setbacks and easements along with soil compactions are determined. If the Building Inspector deems necessary he/she may require a footprint survey and may require an engineered designed footing/foundations from a licensed professional prior to approval.
3. **In Slab** concealed **Electrical, Plumbing or Mechanical inspections** if applicable must be requested and approved prior to requesting a **Building slab inspection**. Prior to requesting a Building slab inspection the forms, vapor barrier and any required rebar should be in place and ready for inspection.
4. **On Monolithic pours** required inspections of both items 2 and 3 apply if requirements are applicable prior to pouring concrete.
5. **Concrete poured walls** are not inspected but are required to be code compliant. Foundation walls **9 feet or greater** in height require an approved engineered design and inspection for structural stability. Contact the building section for specific conditions concerning block wall foundations and allowable backfill.
6. **Electrical, Mechanical and Plumbing Roughs** can be requested in any order. All of the applicable roughs must be requested and approved prior to requesting a **Building Framing Rough**. Commercial permits require both wall and ceiling cover inspections by all trades prior to concealment.  
\*Note\* Insulation and sheetrock are not to be installed until all required rough inspections are approved.
7. **Building Framing Rough** will be performed if all applicable mechanical, electrical, and plumbing roughs are passed and any required original elevation certificates, engineer's letters and footprint surveys are on file at the time of the requested rough inspection.  
\*Note\* Insulation and sheetrock are not to be installed until all required rough inspections are approved.
8. **Prefab Fireplace** must be installed and **gas line** connected if applicable to allow inspection at the time of the rough inspections.
9. **Gas Test for gas piping** must maintain **test of 15psi** of air to be approved at the rough or at the final inspection. **Approval for the gas meter** will not be authorized until the test is approved by the mechanical/plumbing inspector.
10. **Temporary Power Release** inspection can be requested any time between the rough electric and final **electrical** inspection to allow power to the structure. However, a **Temporary Power Responsibility Release Letter** is required to be on file before the electrical temporary power inspection can be performed.
11. **Electrical, Plumbing and Mechanical Finals** can be requested in any order. All of the applicable finals must be requested and approved prior to requesting a **Building Final**.  
\*Note\* **Electrical Final** requires permanent power to the structure prior to request of final.  
**Heating & Air Conditioning Final** must be approved prior to gas being turned on to the structure's appliances.
12. **Building Final** may be requested and will be performed if all required prior inspections were approved. Upon approval by the Building Inspector a Certificate of Occupancy will be issued. On Commercial permits refer to **Other Requirements**.

**Other Requirements:** Prior to issuance of a Commercial Certificate of Occupancy other requirements, if applicable, may be required. Commercial Certificates of Occupancy must be requested when all inspections are complete by calling 770-528-2051.

These other requirements may include:

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|----------------------------|------------------------------|
| A. Fire Marshal's release  | 770-528-8310 or 770-528-8312 |
| B. Site Inspection release | 777-528-2134                 |
| C. Arborist Release        | 770-528-2124                 |
| D. Special Inspections     | 770-528-2071                 |

No building or structure **shall be used or occupied**, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the **Building Official has issued a Certificate of Occupancy**.

**To request an inspection** call the **Automated Information Request System 770-528-2073**. Please have your **permit number available** and you must specify if a commercial or residential inspection is requested. **AIRS** phone number is also located on the yellow copy of your permit. Inspections requested will be performed within two business days.

If you need to speak to someone regarding a permit please contact the applicable section. Please have your permit number available when placing a call.

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| Electrical Section                        | 770-528-2086                 |
| Plumbing/Mechanical Section               | 770-528-2157                 |
| Residential & Commercial Building Section | 770-528-2051                 |
| Residential Permit Office                 | 770-528-2060 or 770-528-2062 |
| Commercial Permit Office                  | 770-528-2071                 |
| Cobb County Water/Sewer System            | 770-419-6320                 |